OUTCOMES-BASED QUALITY ASSURANCE
PROGRAM PERFORMANCE PROFILE

Area VIII. Physical Plant and Facilities

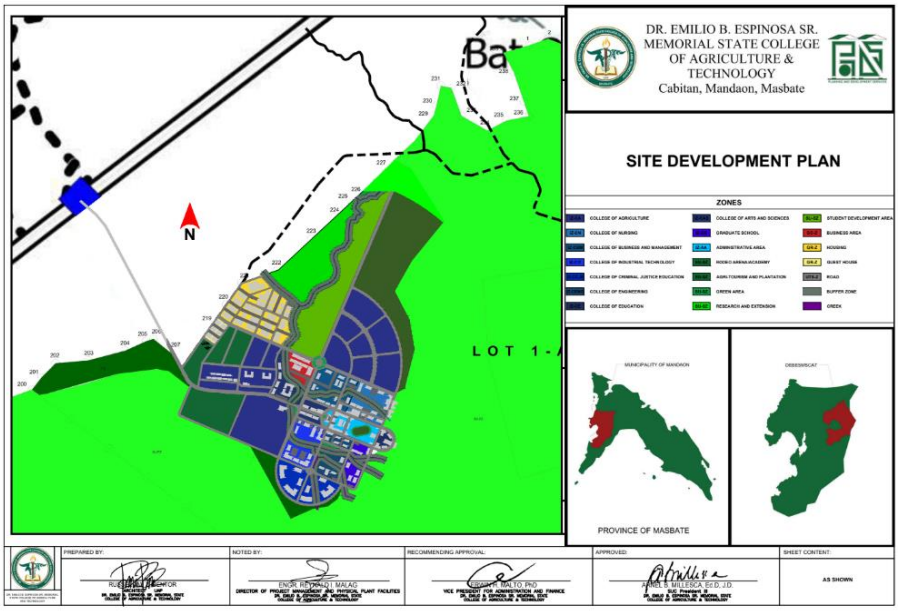
1. Program	
a. Name of the Program	Bachelor of Secondary Education
b. Specialization/majors	Filipino and Social Studies
c. Degree granted	Bachelor of Secondary Education major in Filipino and Social Studues
2. Academic unit where program is offered	College of Education
3. Institution	
a. Name	Dr. Emilio B. Espinosa, Sr. Memorial State College of Agriculture and Technology (DEBESMSCAT)
b. Location of the main Campus	Cabitan, Mandaon, Masbate
c. Campus where Program is offered	Main Campus, Cabitan, Mandaon, Masbate
4. Name and title of the:	
a. Head/Chair of the Program	Mr. Jessie L. Magalang, Jr., Dennis C. Ramiso
b. Dean/Director of the academic Unit	Dr. Raiza M. Padasas
c. President of the Institution	Dr. Arnel B. Millesca
5. Legal basis of the Program/BOR or BOT resolution, Date of opening, etc.	BOT Resolution No. 15-16, approved June 18, 2015; COPC No. 46, s. 2022, issued November 8, 2022, effective AY 2022–2023
6. Accreditation visit applied for (Preliminary, 1st Survey, 2nd Survey, 3rd Survey, 4th Survey)	2nd Survey, 16–20 November 2026
7. Present accreditation status and its inclusive period of effectivity	Level I Accredited/March 16, 2024 – March 15, 2027

PART IX. LABORATORIES

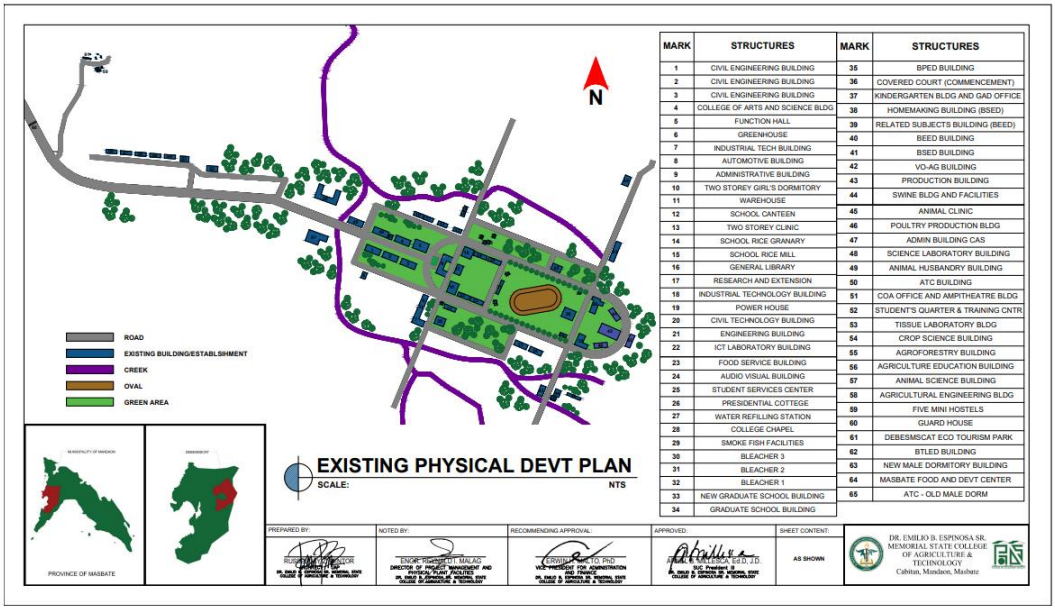
PARAMETER A. LABORATORIES, SHOPS, FACILITIES

1. SYSTEM – INPUTS AND PROCESSES

Site Development Plan



Physical Development Plan



Waste Management Program

CLEAN AND GREEN DEBESMSCAT:
A Student-Centered Waste Management and Greening Policy

I. Policy Title

Clean and Green DEBESMSCAT: A Student-Centered Waste Management and Greening Policy

II. Rationale

Improper waste disposal within the DEBESMSCAT campus and surrounding boarding houses has become a pressing concern, affecting health, cleanliness, and environmental sustainability. Popular student hangout areas such as the athletic field, covered court, and walkways are often littered with food wrappers, plastic bottles, and other non-biodegradable materials. The absence of systematic waste segregation and the underutilization of open spaces for greening limit opportunities to enhance biodiversity, improve air quality, and beautify the surroundings.

In response, the *Clean and Green DEBESMSCAT: A Student-Centered Waste Management and Greening Policy* seek to promote environmental stewardship and sustainability among students, faculty, and the entire college community. This initiative aligns with Republic Act No. 9003 or the *Ecological Solid Waste Management Act of 2000*, which mandates the adoption of an ecological solid waste management program through proper segregation, recycling, and composting at the source. It is likewise consistent with Republic Act No. 9512 or the *Environmental Awareness and Education Act of 2008*, which calls for the integration of environmental education in all levels of schooling to foster greater awareness and action for environmental protection.

Moreover, the policy supports the national government's *Green, Green, Green Program* and the *Philippine Clean Air Act of 1999 (RA 8749)*, which advocate for greener, cleaner, and healthier communities. As an academic institution, DEBESMSCAT recognizes its responsibility to model sustainable practices and to develop environmentally conscious citizens who contribute to the attainment of the Sustainable Development Goals (SDGs), particularly SDG 11 (Sustainable Cities and Communities), SDG 13 (Climate Action), and SDG 15 (Life on Land).

Through this policy, the College aims to cultivate discipline, accountability, and active participation among students in maintaining a clean and green campus, thereby fostering a learning environment that embodies both environmental integrity and holistic student development.

III. Objectives

This policy seeks to:

1. Reduce waste accumulation and litter on the DEBESMSCAT campus and in boarding house premises.
2. Promote responsible and proper waste disposal habits among students.
3. Enhance awareness of environmental protection and sustainability.
4. Provide clear procedures for addressing improper waste disposal.
5. Promote greening activities such as tree planting, edible landscaping, and campus gardening to improve environmental quality and strengthen climate resilience.
6. Reduce the use of single-use plastics on campus and promote eco-friendly alternatives.
7. Ensure safety and cleanliness through the humane management of stray animals within campus premises.

8. Partner with the LGU-Mandaon for humane stray animal management, and with the DENR and accredited NGOs for technical assistance on composting, biodiversity enhancement, and monitoring of tree survival and environmental sustainability programs.

IV. Scope and Coverage

This policy applies to all DEBESMSCAT students and includes the following areas:

- Classrooms and academic buildings and surroundings
- Walkways
- Canteen
- Athletic fields and sports venues
- Common areas such as the covered court, grandstand, and function hall
- Dormitories and inside the campus boarding houses occupied by students
- Open grounds, garden zones, and designated green spaces
- All stores and food stalls operating within the DEBESMSCAT campus
- Areas where stray dogs and animals pose sanitation and safety issues
- It also applies to all peddlers/ambulant vendors, personnel and visitors engaged in events or operations within DEBESMSCAT premises.

V. Policy Guidelines

A. Proper Waste Disposal

1. All students must dispose of waste in designated bins throughout their boarding houses.
2. Each recognized student organization shall donate three (3) segregated trash bins to support waste segregation.
3. Waste must be sorted into biodegradable, non-biodegradable, and recyclable categories.
4. Littering anywhere on campus or boarding house surroundings is strictly prohibited.
5. Signages promoting proper disposal must be installed in strategic locations. This shall be led by the Young Environmentalists Society (YES) and Agroforestry Student Association (AFSA).
6. Student organizations shall conduct a weekly clean-up in their assigned areas, as coordinated by the SOLTs Office.
7. All campus-based stores and food stalls are required to place three (3) large, clearly labeled waste bins (biodegradable, non-biodegradable, recyclable) in front of their establishments. Failure to comply will result in non-renewal of their authority to operate permit.
8. The maintenance personnel (street sweepers) shall be responsible for the regular collection of waste from designated bins and for transferring the collected materials to the Materials Recovery Facility (MRF) for proper sorting and processing.
9. Materials Recovery Facilities (MRFs) shall be installed in strategic locations across the campus to enhance waste segregation, recycling efficiency, and overall environmental sustainability.

B. Greening and Sustainability Practices

1. The institution shall promote tree growing and replanting initiatives in campus and partner communities, facilitated by the Samahan ng mga Kabataang Agriculturista (SAKA) and NSTP Student Association.
2. Students, especially those in NSTP or active in student organizations, shall join "Adopt-a-Tree" or "Adopt-a-Spot" programs to care for planted trees and green zones.
3. Organic or edible gardens (vegetables, herbs, etc.) will established and maintained by CSC, CBOs, and NSTP units as part of civic and ecological responsibilities.

4. The use of eco-friendly and reusable materials shall be encouraged in all student-led activities and events.
5. Greening efforts shall be integrated into student competitions and classroom projects to reinforce environmental consciousness.

C. Plastic Use Regulation

1. The use of plastic bottles and other single-use plastics is strictly prohibited inside the campus and during student activities and events.
2. All campus-based stores and stalls are strictly prohibited from:
   - Selling beverages in plastic bottles
   - Using plastic bags, straws, or single-use plastic containers
3. Students purchasing food or viand from the canteen, food stalls, or nearby stores must bring their own reusable container.
   - Vendors are prohibited from serving food using disposable plastic containers.
4. Vendors shall be encouraged to use biodegradable materials such as paper wrappers, banana leaves, or reusable containers as approved by OSAS.
5. Students must bring and use personal tumblers for drinking water or beverages, especially during classes, meetings, and events.
   - Selling drinks in disposable cups or plastic containers is prohibited, vendors are encouraged to offer refills for tumblers only.
6. All vendors must sign an Environmental Compliance Commitment Form before renewal of operations.

D. Animal Welfare and Campus Safety: Management of Stray Dogs

The presence of stray dogs on campus poses safety and sanitation concerns, including scattered trash caused by rummaging and disruptions during school events.

In coordination with the College Veterinarian, Municipal Agriculture Office and local animal welfare organizations:

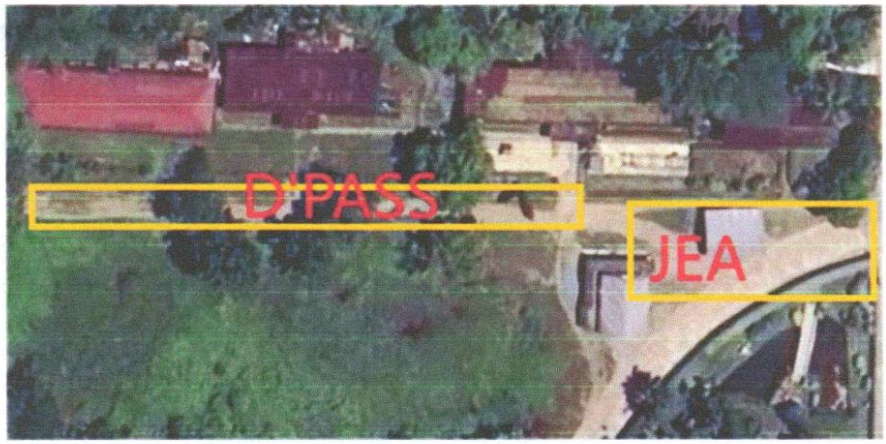
- Stray dogs owned by outsiders shall be reported to the barangay for appropriate action.
- If stray dogs are found to belong to students, faculty, or staff residing or working within the campus, the owners shall be held accountable and face the penalties.

E. Corrective Measures and Penalties

1. Penalties for Waste and Greening Violations:
   - First Offense – One (1) hour of supervised clean-up and plant two (2) trees
   - Second Offense – Four (4) hours of supervised clean-up, and plant five (5) trees
   - Third Offense – Formal letter of apology, eight (8) hours of community service, plant ten (10) trees, and one-month suspension from co-curricular privileges

Note: Additional sanctions may be imposed per Student Handbook for repeated or severe violations.

2. Penalties for Store Violations of Plastic Use Regulation:
   - First Offense – Written warning and required environmental orientation
   - Second Offense – ₱1,000 fine and temporary suspension of selling operations for one (1) week
   - Third Offense – Non-renewal of authority to operate for the following semester.
3. Penalties for Students Who Fail to Bring Reusable Containers:

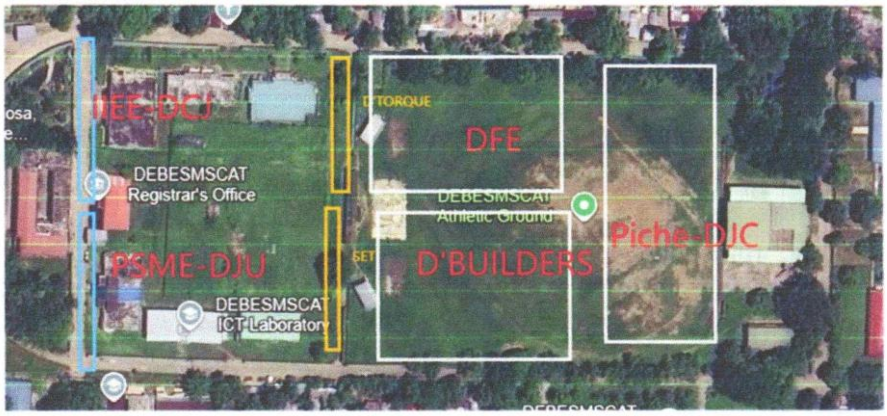

D'PASS
JEA


DEBESMSCAT College of Arts and Sciences
Dr. Emilio B. Espinosa, Sr. Memorial State
DISCSS
DEBESMSCAT Registrar's Office
DEBESMSCAT ICT Laboratory


DEBESMSCAT ICT Laboratory
DEBESMSCAT Athletic Ground
BSABE PPG
BEES
BSESA
DEBESMSCAT College of Education
DEBESMSCAT Graduate School


D'TORQUE
DEBESMSCAT
Registrar's Office
DEBESMSCAT
Athletic Ground
SET
DEBESMSCAT
ICT Laboratory


DEBESMSCAT Mother
of Perpetual Help Chapel
SAFES
SPES
DEBESMSCAT
Registrar's Office
DEBESMSCAT
Athletic Ground
The visibility of 3D Buildings can
Basemap settings


IEE-DCJ
D'TORQUE
DFE
DEBESMSCAT
Registrar's Office
DEBESMSCAT
Athletic Ground
Piche-DJC
PSME-DJU
SET
D'BUILDERS
DEBESMSCAT
ICT Laboratory

Best Maintained Zone Award (per college based organization)

General Guidelines

1. Each CBO is responsible for the cleanliness and orderliness of their assigned zone.
2. Activities may include: regular cleaning, proper waste segregation and installation of cleanliness reminders
3. Monitoring and evaluation will be conducted weekly by the *Clean Zone Committee*.
4. The committee shall use the evaluation criteria below to rate each zone.
5. Scores will be tallied at the end of the contest period to determine the winners.
6. The winning College Based Organization shall receive a Plaque of Recognition and monetary incentive to support future environmental activities during the Charter Day Celebration.
   1st Place: Php. 7,000.00
   2nd Place: Php. 5,000.00
   3rd Place: Php. 3,000.00

Criteria for Judging

Criteria	Percentage
Cleanliness and Orderliness	80%
Creativity and Aesthetics	5%
Sustainability and Consistency	15%
Total	**100%**

Assignment zone/area per College Based Organization



Most Environment-Friendly and Sustainable Boarding House Award

General Guidelines

1. Each participating boarding house must register through the Office of the Supreme Student Council (SSC) on or before the announced deadline.
2. Boarding houses must be occupied by DEBESMSCAT students at the time of evaluation.
3. Evaluation and monitoring will be conducted quarterly, on a surprise basis, by a panel composed of representatives from the Office of Student Affairs and Services (OSAS), Physical Plant and Facilities Management, the National Service Training Program (NSTP), and the Supreme Student Council (SSC).
4. The winning boarding house shall receive a Plaque of Recognition and monetary incentive to support future environmental activities during the Charter Day Celebration.
   1st Place: Php. 10,000.00
   2nd Place: Php. 7,000.00
   3rd Place: Php. 5,000.00
5. Decision of the board of judges shall be final and irrevocable.

Criteria for Judging

Criteria	Description	Weight
Cleanliness and Sanitation	Maintenance of a clean, orderly, and hygienic living environment; absence of litter, foul odor, and pest infestation.	25%
Waste Management Practices	Proper segregation of biodegradable, non-biodegradable, and recyclable waste; presence of labeled bins; participation in recycling or composting.	25%
Sustainability and Eco-Friendly Innovations	Implementation of energy-saving measures (LED lights, natural lighting/ventilation), water conservation, upcycling, or use of eco-friendly materials.	20%
Greening and Aesthetic Appeal	Presence of ornamental or edible plants, vertical or container gardens, and overall aesthetic enhancement using sustainable practices.	15%
Tenants' Awareness and Participation	Involvement of student residents in maintaining cleanliness, participating in environmental initiatives, and promoting eco-conscious behavior.	10%
Documentation and Compliance	Presentation of proof of practices (photos, logs, initiatives) and compliance with local sanitation/environmental ordinances.	5%
	TOTAL	100%

College of Agriculture



College of Engineering



College of Industrial Technology



Greening and Landscaping	Presence of plants, maintained gardens, or tree-planting initiatives; creativity in using recyclable materials for greening.	20%
Student and Faculty Participation	Level of involvement and cooperation of students, faculty, and staff; conduct of environmental campaigns or innovations.	10%
Sustainability and Innovation	Adoption of long-term and creative environmental practices that can be replicated across the campus.	15%
Documentation and Reporting	Presentation of before-and-after photos, reports, or short videos showcasing efforts and progress.	5%
	TOTAL	100%

ASSIGNED AREAS PER COLLEGE

College of Arts and Sciences



College of Education



VIII. Incentives and Recognition

To encourage participation, the following recognitions will be awarded each semester:

- Cleanest and Greenest College Award (per college)
- Most Environment-Friendly and Sustainable Boarding House Award
- Best Maintained Zone Award

Recognitions will be announced during the annual **Charter Day Celebration** and include certificates and cash prize.

Cleanest and Greenest College Award (per college)

General Guidelines

1. All colleges in the Mandaon Campus are required to participate in this contest. Each college shall be assigned a designated area to nurture, maintain, and keep environmentally sustainable.
2. Each college shall organize a Clean and Green Committee composed of students, faculty, and staff to lead cleaning and greening efforts within their designated areas.
3. The contest period shall run from November to March.
4. Evaluation and monitoring will be conducted quarterly surprisely by a panel composed of representatives from the Office of Student Affairs and Services (OSAS), Physical Plant and Facilities Management, National Service Training Program, and the Supreme Student Council (SSC).
5. Colleges are encouraged to implement innovative and sustainable initiatives such as waste segregation systems, recycling projects, vertical gardens, composting, or educational campaigns.
6. The winning college shall receive a Plaque of Recognition and monetary incentive to support future environmental activities during the Charter Day Celebration as follows:

   1st Place: Php. 20,000.00

   2nd Place: Php. 15,000.00

   3rd Place: Php. 10,000.00

   Consolation: Php 5,000.00

   Consolation: Php 5,000.00

7. Decision of the board of judges shall be final and irrevocable.

Criteria for Judging

Criteria	Description	Weight
Cleanliness and Sanitation	Absence of litter, foul odor, and stagnant water; presence of clean hallways, classrooms, and comfort rooms.	25%
Waste Management System	Proper segregation (biodegradable, non-biodegradable, recyclable); presence and maintenance of labeled bins; initiatives on reduction and recycling.	25%

CCTV Surveillance	Video review and documentation	CCTV Committee	Daily	Footage logs, violation reports
Beautification of College	Site visits	OSAS, SOLTS, SSC	Biweekly	Rating Sheets and Photos
Boarding House Engagement	Boarding House visits, student feedback	OSAS, SHARS	Monthly	Checklist forms, interviews

B. Reporting and Feedback

- Monthly Monitoring Reports must be submitted to OSAS by assigned groups.
- Incident Reports are required within 48 hours of observed violations.
- A confidential feedback system (e.g., Google Forms or suggestion boxes) shall be implemented for anonymous reporting and suggestions.

C. Documentation Requirements

Monitoring data must include:

- Date- and time-stamped photos
- Completed monitoring forms and checklists
- Attendance or participation records
- Video evidence (where applicable)
- Action taken or recommended

All documents will be stored digitally and shared with OSAS for review and policy adjustment.

D. Evaluation and Corrective Action

- Monthly evaluation meetings with OSAS and partner organizations will review reports, track progress, and decide on policy adjustments.
- Violators will face corrective actions and penalties as specified in Section E of the policy.
- Corrective actions must be implemented within one (1) week of confirmation.

E. Key Performance Indicators

INDICATOR	TARGET
Litter reduction on campus	80% reduction in 6 months
Store compliance with plastic ban	100% by end of 1st semester
Tree/plant survival rate	85% or higher
Student org participation rate	100% active involvement

D. Use of CCTV for Monitoring

CCTV cameras shall be installed in high-traffic and vulnerable areas, including:

- Athletic field, covered court, and grandstand
- In front of academic buildings
- Canteen and common gathering spots

These aim to:

- Deter improper waste disposal
- Identify habitual violators
- Support enforcement through recorded evidence

All footage will be handled per data privacy regulations and institutional protocols.

VII. Monitoring

Monitoring shall be led by the **Office of Student Affairs and Services (OSAS)** in coordination with:

- Student Organization and Leadership Training Services (SOLTs)
- Supreme Student Council (SSC)
- National Service Training Program (NSTP) Coordinators
- College Student Councils (CSCs)
- Student Housing and Residential Services
- Recognized Student Organizations (e.g., YES, AFSA, SAKA)
- Campus Security and CCTV Monitoring Committee

A. Monitoring Components and Tools

Component	Monitoring Method	Responsible Units	Frequency	Tools Used
Waste Segregation	Physical inspections, spot checks	OSAS	Weekly	Checklist, photo documentation
Clean-up drive for Student Organizations	Spot checks	CSCs, SSC Commission on Health and Environment	Weekly	Attendance sheets and photos
Clean-up drive Penalty	Site visits	YES Organization	Ongoing	Attendance sheets and photos
Tree Planting Penalty	Site visits, tree survival rate checks	AFSA	Ongoing	Monitoring sheets, photos
Store Plastic Use Compliance	Store inspections	OSAS, SSC	Monthly	Vendor inspection checklist
Stray Dog Management	Incident reports, patrol logs	OSAS, Security, MAO	Ongoing	Patrol reports, owner logs

- First Offense – Verbal warning
- Second Offense – Written warning, two (2) hours of clean-up, and tree planting (2 trees)
- Third Offense – Written apology, seminar attendance, and eight (8) hours of community service

4. Penalties for Stray Dog-Related Violations (Applicable to Dog Owners):

- First Offense – Written warning and payment of ₱500.00 fine
- Second Offense – Payment of ₱2000 fine and formal written reprimand
- Third Offense – Payment of ₱5,000 fine and disciplinary hearing with potential suspension from co-curricular privileges

5. Penalties for Peddlers and Ambulant Vendors

Peddlers and ambulant vendors operating within or around the DEBESMSCAT campus are expected to strictly comply with waste management, sanitation, and packaging regulations as outlined in this policy. Violations shall be subject to the following penalties:

- First Offense – Written/ Verbal warning
- Second Offense – ₱5,00.00 fine
- Third Offense – ₱3,000.00 fine and prohibition from operating within the campus premises for 3 months.

VI. Environmental Initiatives

A. Environmental Awareness Campaigns

In partnership with SSC, CSCs, CBOs, NSTP and OSAS shall conduct regular:

- Campus clean-up drives
- Recycling contests and material recovery campaigns
- Tree planting, vertical gardening, and edible landscaping activities
- Seminars and symposiums on sustainability, biodiversity, and climate change

These aim to cultivate lifelong environmental values among students.

B. Engagement with Boarding Houses

- Boarding house owners are encouraged to brief student residents on waste management and greening practices.
- Students must maintain the cleanliness and greenery of the spaces surrounding their accommodations.
- Weekly "Bayanihan" clean-up and plant-care activities should be organized involving student boarders.
- Establishing backyard compost pits is highly encouraged for biodegradable waste.
- Segregated waste bins should be placed strategically within and outside boarding premises.
- Throwing of waste into the creek near the boarding houses is strictly prohibited.

C. Engagement with College

- Each college shall maintain a designated beautification area.
- Required: a garden and recycling efforts per college
- Weekly Bayanihan clean-up is mandatory.
- Community service as sanction of students may be assigned to these efforts.
- Trash bins should be placed strategically around their college



IX. Implementation and Oversight

This policy shall be implemented by OSAS, with support from NSTP, SOLTs, SSC, SHARS and College Student Councils. Monthly reviews will be conducted using CCTV data, cleanliness audits, and feedback mechanisms to assess and improve policy effectiveness.

X. Effectivity

This policy shall take effect upon approval by the Academic Council. It will be disseminated through orientations, student assemblies, and official communication channels to ensure full awareness and compliance.

Prepared by:

ZAIRA JOY S. MAGLENTE
SSC Chairperson/ Student Trustee

LORENS M. SAMSON
SSC Commission on Health and Environment

Noted:

ELLA P. LOTIVIO, PhD ELL
SSC Adviser

GRACE B. ABELLA
OSAS Director

Recommending Approval:

RODOLFO B. BURAC, JR., PhD.
OIC Vice President for Academic Affairs

ERWIN H. MALTO, PhD
Vice President for Administration and Finance

Approved:

ARNEL B. MILLESCA, EdD, JD
SUC President

2. IMPLEMENTATION

The Site Development Plan of Dr. Emilio B. Espinosa Sr. Memorial State College of Agriculture and Technology (DEBESMSCAT), located in Cabitan, Mandaon, Masbate, illustrates the overall campus layout, including the designated institutional zones, academic buildings, administrative facilities, student development areas, road networks, open spaces, and other campus facilities. It provides a spatial overview of the college's physical infrastructure and the allocation of areas for academic, administrative, residential, and recreational purposes.

The College of Education, where the Bachelor of Secondary Education (BSED) programs majoring in Social Studies and Filipino are located, is identified in the Site Development Plan under Zone IZ-CE. The highlighted area indicates the designated location of the College of Education within the campus. This location serves as the academic area for students enrolled in the BSED Social Studies and BSED Filipino programs, providing the institutional setting for their professional preparation and academic activities.

3. OUTCOMES

The campus is safe, clean, and well maintained, with properly landscaped surroundings that provide a pleasant and orderly learning environment. Clearly visible exit signages and accessible walkways support campus safety and ease of movement. Job order employees are assigned to regularly maintain the cleanliness and orderliness of the buildings, including classrooms, corridors, and comfort rooms, ensuring that the facilities remain sanitary, functional, and conducive to the health and well-being of students, faculty, and personnel.





4. BEST PRACTICES

Clean and Green Campus Management

DEBESMSCAT demonstrates good environmental management practices through the institutionalization of the **"Clean and Green DEBESMSCAT: A Student-Centered Waste Management and Greening Policy."** This policy establishes systematic measures to maintain campus cleanliness, promote proper waste disposal, and strengthen environmental sustainability. It requires waste segregation into biodegradable, non-biodegradable, and recyclable categories, the provision of designated waste bins, the establishment of Materials Recovery Facilities (MRFs), and the regular collection and proper processing of waste. Student organizations are also encouraged to conduct weekly clean-up activities in their assigned areas, while maintenance personnel are tasked with collecting and transferring waste materials to designated recovery facilities.

Furthermore, the institution promotes sustainable campus development through tree planting, campus gardening, edible landscaping, and the adoption of trees and green spaces by students and organizations. The policy also regulates the use of single-use plastics, encourages reusable containers and environmentally friendly materials, and establishes measures for responsible animal welfare and campus sanitation. These initiatives are supported by institutional partnerships with the Local Government Unit of Mandaon, the Department of Environment and Natural Resources, and other environmental organizations. Through these established policies and practices, DEBESMSCAT demonstrates its commitment to

environmental stewardship, student participation, and the maintenance of a clean, safe, and sustainable learning environment.

PARAMETER B. BUILDINGS

1. SYSTEM – INPUTS AND PROCESSES

REPUBLIC OF THE PHILIPPINES
Province of Masbate
Municipality of Mandaon

OFFICE OF THE BUILDING OFFICIAL

CERTIFICATE OF OCCUPANCY

☑ FULL ☐ PARTIAL

No. 008 - 2021
Date Issued: NOV. 8, 2021
FSIC No. 05 509-009
Date Issued: 07 OCTOBER 2021

Fees Paid: EXEMPTED
Official Receipt No.:
Date Paid:

This is to certify that the building/structure which has been designed and constructed conforms to the issued Building Permit No. 2021 0218 dated 04/21/2021.

Name of Owner : DEBES MSCAT
Name of Project : REPAIR & IMPROVEMENT OF RELATED SUBJECTS BLDG
Date of Completion : FEBRUARY 13, 2020
Use or Character of Occupancy : INSTITUTIONAL Group :
Located at / Along : CABITAN, MANDAON, MASBATE

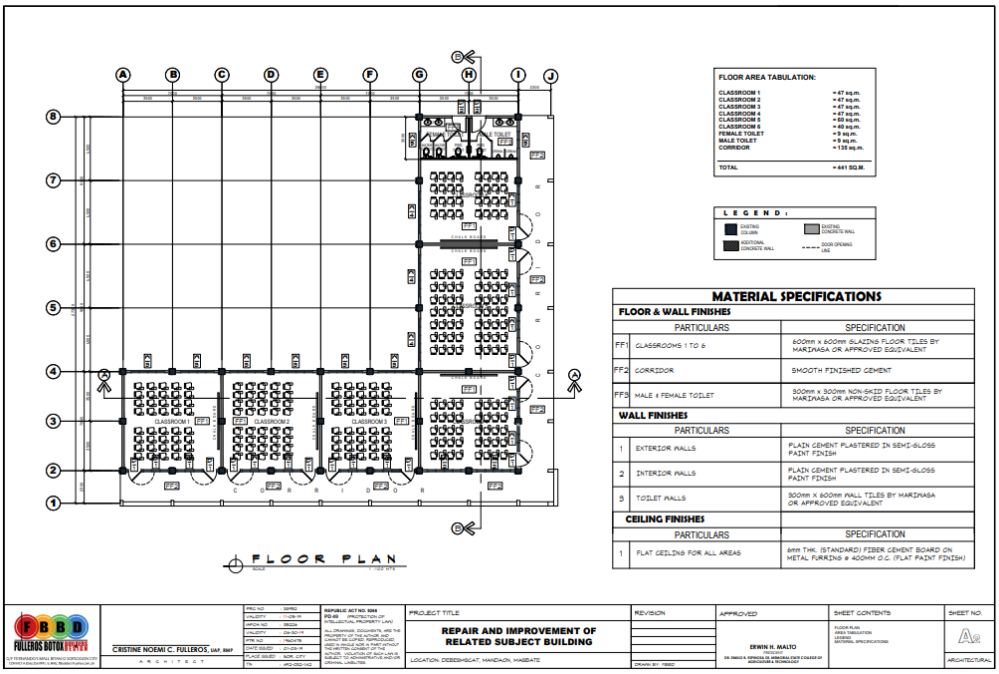
The Owner shall properly maintain the building/structure to enhance its architectural well-being, structural stability, electrical, mechanical, sanitation, plumbing, electronics, interior design and fire-protective properties and shall not be occupied or used for purposes other than its intended use as stated above.

This **Certificate of Occupancy** is hereby issued pursuant to Section 309 of the National Building Code of the Philippines (PD 1096), its Revised IRR, other Referral Codes.

A certified copy hereof shall be posted within the premises of the building/structure and shall not be removed without authority from the Building Official.

Engr. MELYN ROSITA-ESCAPE
BUILDING OFFICIAL
(SIGNATURE OVER PRINTED NAME)
DATE: 11/08/2021

THIS CERTIFICATE MAY BE CANCELLED OR REVOKED PURSUANT TO SECTION 309 OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (PD 1096) AND ITS REVISED IRR



www.debesmscat.edu.ph
officialmail@debesmscat.edu.ph
Cabitan, Mandaon, Masbate, Philippines

2. IMPLEMENTATION



The buildings within the DEBESMSCAT campus are provided with visible fire safety provisions and designated emergency exit signages to facilitate safe and orderly evacuation during emergencies. Fire extinguishers are strategically installed along building corridors and are accessible to building occupants for immediate use in case of fire incidents. Fire alarm devices are also installed in designated areas to provide an emergency warning when necessary. Furthermore, the campus road networks and accessible pathways provide passageways for students, faculty, personnel, and emergency responders, supporting building accessibility and emergency response operations. These provisions demonstrate the institution's efforts to maintain a safe and secure learning environment through established fire safety measures and accessible campus infrastructure.

3. OUTCOMES

The DEBESMSCAT Project Management and Physical Plant Facility regularly conducts building maintenance, repair, and inspection activities to ensure the safety, functionality, and proper upkeep of campus facilities. As documented in the January 2026 Building Maintenance Monthly Report, maintenance activities include repainting of building structures, quarterly inspections of academic and administrative facilities, and repairs of building components such as dormitory doorknobs. Regular inspections are also conducted in the chapel, covered court, Related Subjects Building, new BSED and BEED buildings, VOAG, Food Innovation Building, Home Making Building, and other campus facilities.

Furthermore, the maintenance personnel undertake cleaning of roof gutters, inspection of roof leaks, and maintenance of water facilities, including the Mabigo Dam. These activities demonstrate the institution's continuing efforts to preserve its physical infrastructure, address maintenance concerns, prevent facility deterioration, and provide a safe, functional, and conducive environment for teaching, learning, and other institutional operations.

Republic of the Philippines
DR. EMILIO B. ESPINOSA, SR. MEMORIAL
STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
Project Management and Physical Plant Facility
Cabitan, Mandaon, Masbate| www.debesmscat.edu.ph

BAGONG PILIPINAS

Building Maintenance Monthly Report
(January 2026)

Painting Works (WWW)



Quarterly Inspection - Chapel



Quarterly Inspection - DEBSMSCAT Water Refilling and Radio Station



Quarterly Inspection – Covered Court

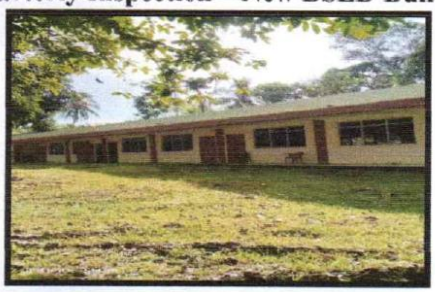


Quarterly Inspection – Related Subjects Building





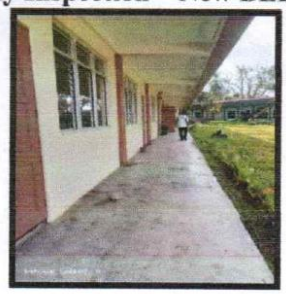
Quarterly Inspection – New BSED Building



Quarterly Inspection – VOAG



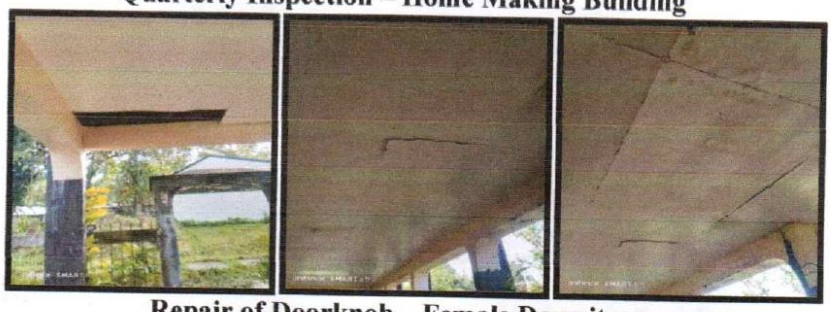
Quarterly Inspection – New BEED Building



Quarterly Inspection – Food Innovation



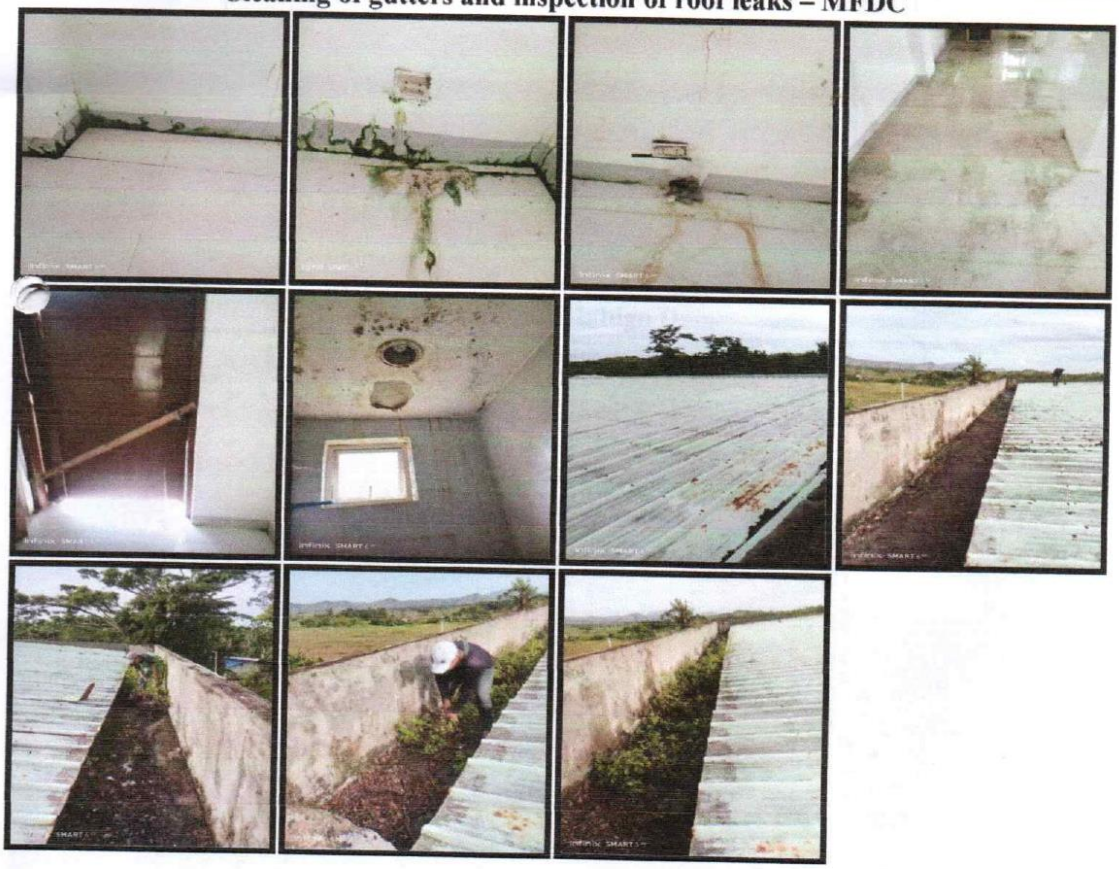
Quarterly Inspection – Home Making Building



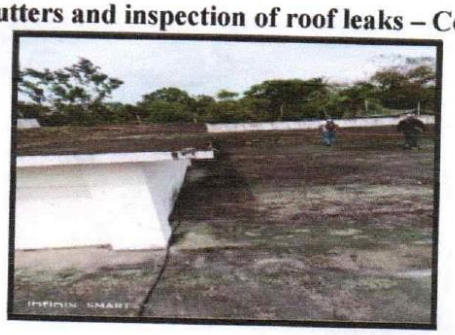
Repair of Doorknob – Female Dormitory



Cleaning of gutters and inspection of roof leaks – MFDC

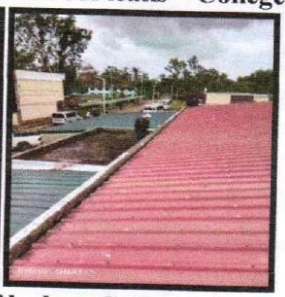


Cleaning of gutters and inspection of roof leaks – College Library



Cleaning of gutters and inspection of roof leaks – College Registrar





Cleaning of gutters and inspection of roof leaks – College of Industrial Technology

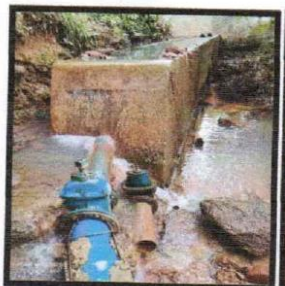




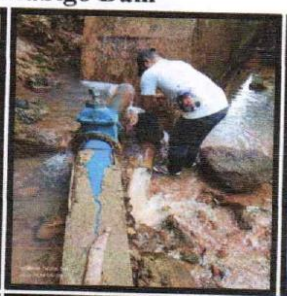




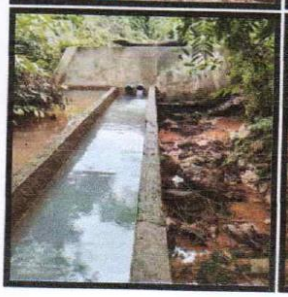
Cleaning of Mabigo Dam





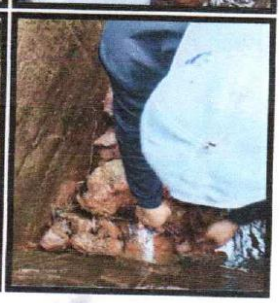










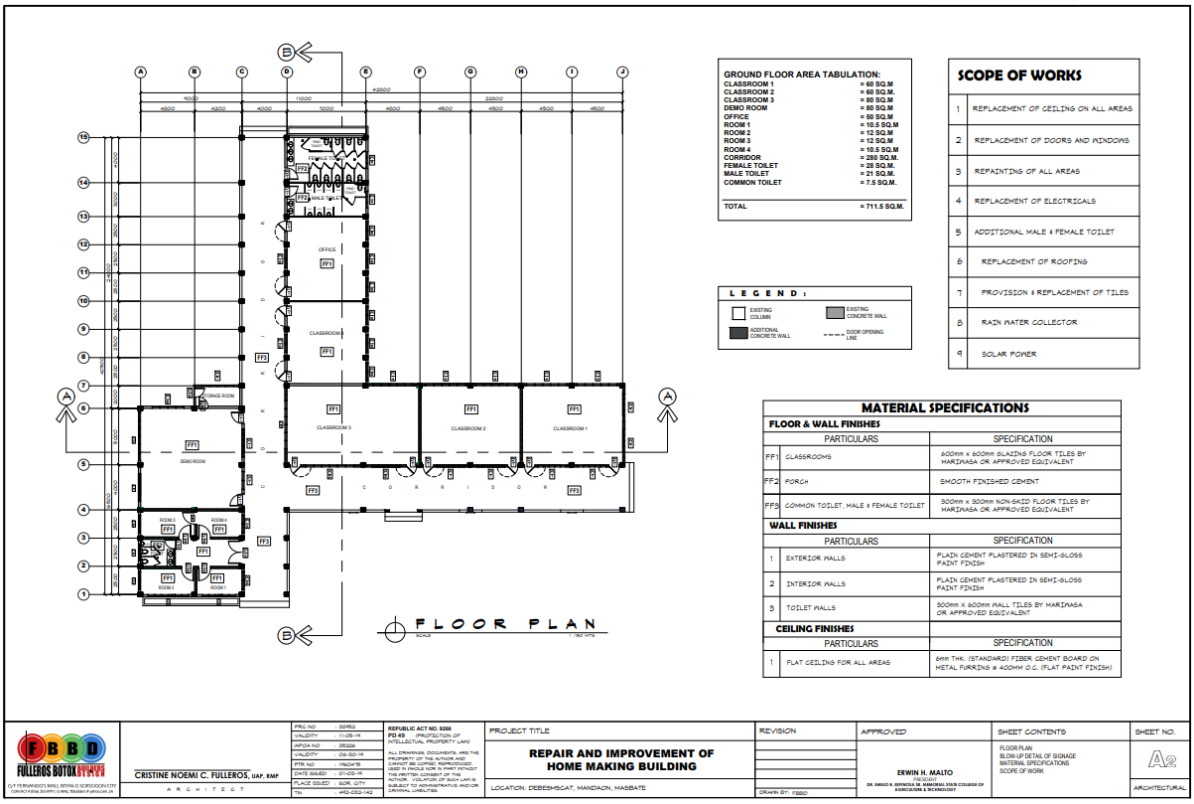


4. BEST PRACTICES

PARAMETER C. CLASSROOMS

1. SYSTEM – INPUTS AND PROCESSES

The architectural floor plan presents the proposed repair and improvement of the DEBESMSCAT Home Making Building, detailing the building layout, room arrangements, floor area allocation, material specifications, and scope of work. The proposed improvements include the replacement of ceilings, doors, windows, electrical components, and roofing, repainting of building interiors and exteriors, provision of additional male and female toilets, installation of floor tiles, rainwater collectors, and solar power facilities. This plan serves as a technical reference for the implementation of building improvements to enhance the functionality, safety, accessibility, and overall condition of the facility.



2. IMPLEMENTATION

The classrooms are systematically arranged according to their respective functions to ensure an organized, functional, and conducive learning environment. Students actively cooperate in maintaining the cleanliness and orderliness of their assigned classrooms and surrounding areas through regular weekly Bayanihan activities. These collective clean-up initiatives promote shared responsibility, discipline, environmental awareness, and active student participation in maintaining a clean and orderly campus.

3. OUTCOMES



4. BEST PRACTICES

DEBESMSCAT promotes effective classroom management by ensuring that classrooms are systematically arranged according to their respective functions, providing an organized, functional, and conducive environment for teaching and learning. Students actively participate in maintaining classroom cleanliness and orderliness through regular weekly Bayanihan activities, during which they work collectively to clean their assigned classrooms and surrounding areas. This practice fosters cooperation, discipline, shared responsibility, and environmental awareness among learners. Through these collective initiatives, the institution strengthens student involvement in maintaining clean, organized, and learner friendly classroom environments.

PARAMETER D. OFFICES AND STAFF ROOMS

1. SYSTEM – INPUTS AND PROCESSES

- The College of Education provides strategically located and functionally organized offices to ensure efficient administrative operations and accessible services for stakeholders. The Office of the Dean is situated at the front portion of the College of Education building, making it readily accessible to students, faculty, personnel, and other stakeholders. Adjacent to the Dean's Office are the offices of the Department Heads, which are arranged according to their respective academic and administrative functions to facilitate coordination, communication, and the delivery of departmental services.
- Furthermore, the offices and faculty lounge are equipped with air-conditioning units to provide a comfortable working environment for faculty members and administrative personnel. A designated stockroom is also conveniently located near the Department Heads' offices to facilitate the storage and retrieval of instructional materials, office supplies, and other institutional resources. Additionally, a separate comfort room is provided specifically for the use of College of Education faculty and staff, ensuring their convenience and accessibility. These facilities demonstrate the institution's efforts to maintain an organized, accessible, and functional working environment that supports effective administration and academic operations.

2. IMPLEMENTATION

- The Office of the Dean, offices of the Department Heads, and faculty lounge are adequately equipped with the necessary instructional materials, office supplies, and other resources to support their respective functions. Each office is furnished with appropriate furniture and fixtures, including office tables, chairs, sofas, and storage cabinets, providing sufficient space for administrative tasks, consultations, meetings, and faculty-related activities. These provisions contribute to an organized, comfortable, and functional working environment that supports the efficient delivery of academic and administrative services.

3. OUTCOMES







4. BEST PRACTICES

The College of Education maintains well-organized and adequately furnished administrative offices that provide a comfortable, functional, and professional working environment for faculty members, personnel, and stakeholders. The offices are equipped with essential furniture and fixtures, including office tables, chairs, sofas, cabinets, and other facilities necessary for the efficient performance of administrative functions. The availability of appropriate equipment and resources supports the conduct of meetings, consultations, document preparation, records management, and other office transactions.

Furthermore, the offices are arranged to promote a welcoming atmosphere and facilitate effective communication and coordination among faculty members, administrators, and stakeholders. The provision of functional workspaces and appropriate furnishings reflects the institution's commitment to maintaining an

organized and service-oriented administrative environment that supports efficient academic and institutional operations.

PARAMETER E: ASSEMBLY, ATHLETIC AND SPORTS FACILITIES

1. SYSTEM – INPUTS AND PROCESSES

DEBESMSCAT provides functional facilities that support institutional activities, student engagement, and the holistic development of learners. The college has a function hall that serves as a venue for institutional meetings, conferences, seminars, and other official gatherings. It also maintains a covered court for indoor sports activities, recreational games, and student events. Furthermore, the institution has an athletic ground that accommodates outdoor sports activities, including basketball and volleyball, as well as military training and related physical activities.

These facilities provide students, faculty, and personnel with appropriate spaces for academic, administrative, recreational, and physical development activities. Their availability demonstrates the institution's commitment to providing functional infrastructure that supports institutional operations, student participation, physical fitness, leadership development, and extracurricular engagement.

2. IMPLEMENTATION

The indoor facilities, particularly the function hall and covered court, are provided with appropriate flooring to promote safety and minimize the risk of accidents during sports activities, meetings, and other institutional events. The function hall is equipped with air-conditioning units to ensure the comfort of participants, particularly during conferences, seminars, and official gatherings. It also has adequate seating accommodations, including sufficient chairs, as well as accessible toilet facilities to address the needs of participants and visitors. These provisions ensure that the facilities are functional, comfortable, and suitable for various academic, administrative, recreational, and extracurricular activities.

3. OUTCOMES



4. BEST PRACTICES

DEBESMSCAT provides functional assembly, athletic, and sports facilities to support institutional activities, student engagement, physical fitness, and holistic development. The college maintains a function hall that serves as a venue for institutional assemblies, meetings, conferences, seminars, and other official gatherings. The facility is equipped with air-conditioning units, adequate seating accommodations, and toilet facilities to ensure the comfort and convenience of participants. Meanwhile, the covered court provides an appropriate venue for indoor sports, recreational activities, and student events. Its flooring is suitable for sports and other physical activities, helping minimize the risk of accidents and promoting the safety of users.

The institution provides an athletic ground for outdoor sports activities, including basketball, volleyball, and other physical activities, as well as military training. These facilities encourage students to participate in sports, recreational programs, physical education activities, and institutional events. Their availability and utilization demonstrate the college's commitment to promoting physical well-being, teamwork, discipline, leadership, and student participation while providing appropriate spaces for academic, extracurricular, and community activities.

PARAMETER F. MEDICAL AND DENTAL CLINIC

1. SYSTEM – INPUTS AND PROCESSES

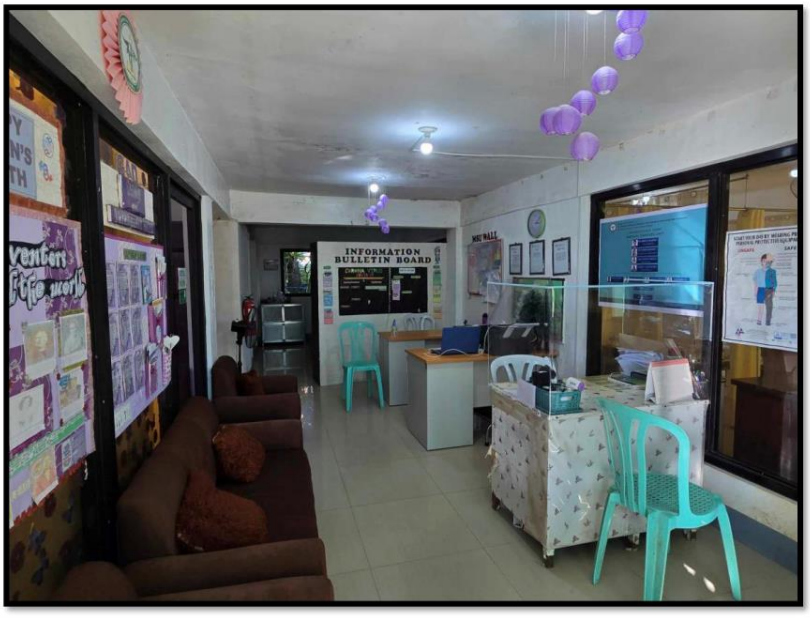
DEBESMSCAT provides basic medical and dental services through its existing College Clinic to address the immediate health needs of students, faculty, and personnel. The clinic is organized into designated functional areas, including a reception area, consultation area, records section, treatment room, and dental service area. These facilities support the delivery of basic health consultations, initial treatment, dental services, and the proper management of patients' medical records. The clinic is also provided with medical and dental supplies necessary for attending to the basic healthcare needs of the college community. Furthermore, the institution has an adequate supply of potable water, supported by its accessible water source due to its proximity to the mountainous area.

To further strengthen the delivery of healthcare services, the college is currently constructing a new Infirmary Building (Medical and Dental Facility), which is intended to provide dedicated spaces and improved facilities for medical and dental services. This ongoing infrastructure development demonstrates the institution's commitment to enhancing its healthcare provisions, improving access to basic medical and dental services, and promoting the health and well-being of students, faculty, and personnel.

2. IMPLEMENTATION

The medical unit is managed by a healthcare team composed of one (1) physician, one (1) dentist, and three (3) nurses who provide medical and dental services to the college community. This staffing complement supports the delivery of basic healthcare services and the management of students' and employees' health concerns. Furthermore, the clinic maintains designated storage areas for medical and dental supplies, with storage spaces properly labeled and regularly monitored to ensure the orderly organization, availability, and appropriate management of healthcare materials and supplies.

3. OUTCOMES



4. BEST PRACTICES

DEBESMSCAT maintains a functional Medical and Dental Clinic to provide basic healthcare services and address the health concerns of students, faculty, and administrative personnel. The clinic is managed by a healthcare team composed of one (1) physician, one (1) dentist, and three (3) nurses who attend to the medical and dental needs of the college community. Its facilities are organized into designated functional areas, including a reception area, consultation area, records section, treatment room, and dental service area, allowing the systematic delivery of healthcare services and proper management of patient records. The clinic is also equipped with basic medical and dental supplies necessary for consultations, initial treatment, and routine dental services.

The clinic maintains designated storage areas for medical and dental supplies, with cabinets and storage spaces properly labeled and regularly monitored to ensure the orderly organization and availability of necessary materials. The institution also ensures an adequate supply of potable water to support sanitation and the daily operations of the clinic. As part of its continuing efforts to improve healthcare services, the college is constructing a new Infirmary Building (Medical and Dental Facility), which is intended to provide additional and improved facilities for medical and dental services. These initiatives demonstrate the institution's commitment to accessible healthcare, proper management of medical resources, and the promotion of the health and well-being of the entire college community.

PARAMETER G. STUDENT CENTER

1. SYSTEM – INPUTS AND PROCESSES

DEBESMSCAT provides a designated Student Center located within the Office of Student Affairs and Services (OSAS) building to support student engagement, leadership development, and organizational activities. The Student Center includes office spaces assigned to various student organizations, equipped with necessary facilities and resources such as air-conditioning units, printers, and other office equipment to facilitate organizational management, documentation, planning, and the implementation of student-led programs and activities.

The OSAS building has a conference room that serves as a shared facility for student organizations, meetings, consultations, conferences, and other institutional activities. The availability of these facilities provides student leaders and organization members with accessible and functional spaces for collaboration, coordination, and the conduct of their respective activities. These institutional provisions demonstrate DEBESMSCAT's commitment to supporting student participation, leadership development, organizational effectiveness, and a vibrant campus environment.

2. IMPLEMENTATION

Student activities and organizational programs are regularly monitored and supervised by the Office of Student Organizations and Leadership Training (SOLT) to ensure their proper implementation and alignment with institutional policies and objectives. The office oversees student organization activities, leadership development initiatives, and organizational engagements, promoting accountability, active participation, and the responsible exercise of student leadership. This monitoring mechanism helps ensure the effective implementation of student programs and the continuous development of student leadership and organizational capabilities.

3. OUTCOMES

The Student Center is fully equipped and functional, providing student organizations with the necessary facilities, equipment, and resources to support their administrative and organizational activities. A calendar of activities is also maintained to ensure the systematic scheduling, coordination, and implementation of student programs and events. This practice promotes organized student engagement, effective time management, and the active participation of student organizations in institutional activities.

4. BEST PRACTICES

DEBESMSCAT maintains a fully equipped and functional Student Center within the Office of Student Affairs and Services (OSAS) building to support student engagement, leadership development, and organizational activities. The facility provides designated office spaces for student organizations, furnished with essential equipment and resources, including air-conditioning units, printers, and other office facilities necessary for organizational management, documentation, planning, and implementation of student programs. A shared conference room is also available within the OSAS building to accommodate organizational meetings, consultations, planning sessions, and other student-related activities.

Student activities and organizational programs are systematically coordinated and monitored by the Office of Student Organizations and Leadership Training (OSOLT). A calendar of activities is maintained to facilitate

the scheduling, coordination, and implementation of student programs and events. This practice ensures organized student engagement, promotes accountability among student leaders, and encourages active participation in institutional activities. Through these provisions, the institution fosters a supportive environment for student leadership, collaboration, organizational development, and meaningful student involvement in campus life.

PARAMETER H. FOOD SERVICES/CANTEEN/CAFETERIA

1. SYSTEM – INPUTS AND PROCESSES

DEBESMSCAT provides a college canteen with adequate dining facilities, including tables and chairs, to accommodate students during meal and snack breaks. The canteen also has designated rooms for different food stores and service areas, equipped with sufficient cooking equipment, tools, and utensils necessary for food preparation and service operations. These facilities provide an organized and functional environment for food service operations and ensure convenience for students and other members of the college community.

The operation and maintenance of the canteen facilities are monitored by the designated Head of the Canteen to ensure the proper use of equipment, cleanliness, and safety of the dining and food preparation areas. Regular supervision helps maintain orderly canteen operations and provides students with a safe and comfortable space for dining. These practices demonstrate the institution's commitment to providing accessible dining facilities and maintaining a safe and organized food service environment within the campus.

2. IMPLEMENTATION

The Office of the Canteen requires all food stall operators to secure and present valid business permits before being allowed to operate within the campus. Food stall operators are also required to comply with institutional policies and guidelines, particularly the Clean and Green DEBESMSCAT Policy, which promotes proper waste segregation, cleanliness, sanitation, and responsible waste management. Compliance with these requirements is monitored by the Head of the Canteen to ensure that food service operations adhere to institutional standards and maintain a clean, safe, and orderly dining environment for students, faculty, and personnel.

3. OUTCOMES

The operation of the college canteen is supervised by the Office of Production and Business Affairs to ensure proper management, monitoring, and compliance with institutional policies. The canteen also serves as a source of institutional income through the rental of food stalls to authorized operators. The generated rental income contributes to the college's revenue-generating activities while providing opportunities for food service providers to operate within the campus and cater to the dining needs of students, faculty, and personnel.

PARAMETER I. ACCREDITATION CENTER

1. SYSTEM – INPUTS AND PROCESSES

The College of Education maintains a dedicated Accreditation Center managed by the College Quality Assurance Coordinator. The center has a separate office equipped with complete fixtures, furniture, and necessary office equipment to facilitate accreditation-related activities and documentation. It serves as a designated workspace for organizing, preparing, consolidating, and safekeeping accreditation documents, including Means of Verification (MOVs), reports, and other supporting evidence required for program accreditation and quality assurance activities.

The establishment of a dedicated Accreditation Center promotes systematic documentation, efficient coordination, and continuous monitoring of compliance with accreditation standards. This practice demonstrates the College of Education's commitment to quality assurance, institutional accountability, and the continuous improvement of its academic programs and administrative operations.

2. IMPLEMENTATION

The Accreditation Center (AC) is managed by the College Quality Assurance Coordinator, who is also a faculty member of the College of Education. Accreditation documents and supporting materials are systematically organized and stored in designated cabinets to ensure their safekeeping, accessibility, and proper documentation. Selected documents, reports, and other accreditation materials are also displayed within the center for easy reference and monitoring. This arrangement facilitates efficient document retrieval, systematic management of Means of Verification (MOVs), and continuous monitoring of compliance with accreditation standards.

3. OUTCOMES

The quality assurance activities of the College of Education are regularly monitored and supervised by the Office of the Director for Quality Assurance at the institutional level. This arrangement ensures that the College's quality assurance initiatives, accreditation preparations, documentation, and compliance with established standards are aligned with the institution's overall quality assurance policies and objectives. Through institutional monitoring and coordination, the College strengthens its commitment to continuous quality improvement, accountability, and the delivery of quality academic programs.

Prepared by:

JESSIE L. MAGALANG, JR.
Program Chair, BSED Filipino

Noted by:

DR. RAIZA M. PADASAS
Dean, College of Education

Approved by:

DR. ARNEL B. MILLESCA
SUC President III